



## LINCOLNSHIRE WASTE PARTNERSHIP

### PLEASE NOTE THE TIME AND VENUE FOR THIS MEETING

A MEETING OF THE LINCOLNSHIRE WASTE PARTNERSHIP  
WILL BE HELD ON THURSDAY, 7 MARCH 2019 AT 11.00 AM  
IN COMMITTEE ROOM ONE, COUNTY OFFICES, NEWLAND, LINCOLN LN1  
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### AGENDA

#### PARTNERSHIP MANAGEMENT

- 1 APOLOGIES FOR ABSENCE
- 2 DECLARATION OF INTERESTS
- 3 MINUTES OF THE MEETING HELD ON 12 JULY 2018  
(Pages 3 - 10)
- 4 MINUTES OF THE MEETING HELD ON 10 SEPTEMBER  
2018 (Pages 11 - 14)
- 5 CHAIRMAN'S ANNOUNCEMENTS
- 6 TERMS OF REFERENCE (Pages 15 - 18)
- 7 PARTNER UPDATES

#### CORE BUSINESS

- 8 FOOD WASTE COLLECTION TRIAL UPDATE (Pages 19 -  
30)  
*(To receive a report and presentation by Ian Yates, South  
Kesteven District Council)*
- 9 COMMUNICATIONS (To Follow)  
*(To receive a report by David Steels, North Kesteven District  
Council)*

## **DISCUSSION ITEMS**

- 10 WASTE STRATEGY FOR LINCOLNSHIRE AND NATIONAL RESOURCES & WASTE STRATEGY** (Pages 31 - 34)  
*(To receive a report by Matthew Mitchell, Senior Commissioning Officer (Waste))*
- 11 HEALTH AND SAFETY UPDATE** (Verbal Report)

27 February 2019

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**LINCOLNSHIRE WASTE  
PARTNERSHIP  
12 JULY 2018**

**PRESENT: COUNCILLOR E J POLL ((LINCOLNSHIRE COUNTY COUNCIL))  
(CHAIRMAN)**

Sean Kent	(Lincolnshire County Council)
Councillor David Brown	(Boston Borough Council)
Christian Allen	(Boston Borough Council)
Councillor Mrs Sandra Harrison	(East Lindsey District Council)
Victoria Burgess	(East Lindsey District Council)
Councillor Fay Smith	(City of Lincoln Council)
Councillor Richard Wright	(North Kesteven District Council)
Councillor Peter Burley	(North Kesteven District Council)
David Steels	(North Kesteven District Council)
Councillor Roger Gambba-Jones (Vice-Chairman)	(South Holland District Council)
Glen Chapman	(South Holland District Council)
Councillor Dr Peter Moseley	(South Kesteven District Council)
Keith Rowe	(South Kesteven District Council)
Councillor O Bierley	(West Lindsey District Council)
Ady Selby	(West Lindsey District Council)
Mike Gardner	(WRAP)
Councillor Daniel McNally	(Lincolnshire County Council)
Rachel Wilson	(Lincolnshire County Council)
Matthew Michell	(Lincolnshire County Council)

1 ELECTION OF CHAIRMAN

In line with the Terms of Reference, it was proposed and seconded that Councillor E Poll remain as Chairman of the Lincolnshire Waste Partnership for a second consecutive year.

RESOLVED

That Councillor E J Poll be elected as Chairman of the Lincolnshire Waste Partnership for 2018/19.

COUNCILLOR E J POLL IN THE CHAIR

2

**LINCOLNSHIRE WASTE PARTNERSHIP**

**12 JULY 2018**

2 ELECTION OF VICE CHAIRMAN

In line with the Terms of Reference, it was proposed and seconded that Councillor R Gambba-Jones (South Holland District Council) remain as Vice-Chairman of the Lincolnshire Waste Partnership for a second consecutive year.

RESOLVED

That Councillor R Gambba-Jones be elected as Vice-Chairman of the Lincolnshire Waste Partnership FOR 2018/19.

3 APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillor J Summers (West Lindsey District Council), Steve Bird (City of Lincoln Council), Emily Spicer (South Holland District Council) and Ian Yates (South Kesteven District Council).

Councillor D McNally (Lincolnshire County Council) was also welcomed to the meeting as Councillor Poll's new Executive Support Councillor.

4 DECLARATION OF INTERESTS

There were no declarations of interest at this point in the meeting.

5 MINUTES OF THE MEETING HELD ON 8 MARCH 2018

RESOLVED

That the minutes of the meeting held on 8 March 2018 be signed by the Chairman as a correct record.

6 PARTNER UPDATES

Members of the Partnership were provided with the opportunity to update the rest of the Partners on any developments within their individual districts which may be of interest, and the following was reported;

South Kesteven District Council – it was reported that the food waste trial was now up and running, there had been a few operational issues initially, but the trial was now running according to plan. The public response had been mainly positive, most of the issues had been from people who were not in the trial area but wanted to be. It seemed that there was a huge appetite from the public for this. The trial had now been running for 5 weeks. Officers commented that this trial had changed things in their own household, and as a family were now wasting 3kgs less food per week. The trial had been quite useful so far in making people realise how much food they threw away. However, it was acknowledged that this was not for everyone, but it was a choice that people could make. From South Kesteven's point of view, the trial was working and had been introduced relatively seamlessly.

It was queried whether there had been any concerns regarding smells from food waste in the kitchen, and members were advised that if the caddies were used properly there should not be any smells. It was noted that the bags which were provided for use with the caddies were quite thin, and if people were wasting very little and were only adding a little waste each day then the bags were starting to disintegrate. It was suggested that maybe a message should go out asking people to change the bins every two days. It was noted that the use of slightly thicker bags could be recommended if the trial was rolled out to a larger area. However, in preparation for the trial, enough stocks of bags had been ordered for the year-long trial. It was suggested that some of the residents who had been in contact with the district about the bags could be contacted to see if they would be willing to try out different bags.

North Kesteven District Council – it was noted that the grand opening of the new waste depot at Metheringham would be taking place on Tuesday, 17 July 2018. The Waste and Street Scene team were now fully operational from this site, and good feedback was being received from staff.

Boston Borough Council - the district had started a campaign of naming and shaming those residents who were fly tipping, dog fouling and dropping cigarettes and then issued with a fixed penalty notice. So far, 40 people had been taken to court for non-payment of the penalty notices. It was hoped to send a strong message that the district council would catch, fine and prosecute those people who broke the law. It was commented that it was encouraging that magistrates were increasing the level of fines for fly tipping and that attitudes were changing.

South Holland District Council – the second phase of the green waste collection waiting list had been rolled out. There were approximately 1200 people who wanted to move to green waste collections.

## 7 PROPOSED SCHEDULE OF MEETING DATES

The Committee received a tabled list of proposed meeting dates for 2019, however, it was noted that some of the dates were unsuitable for a couple of districts. It was suggested that all districts e-mail the Democratic Services Officer with any dates which were unsuitable so new dates could be found. Once new dates were identified, these would be e-mailed to the Partnership for agreement. Electronic appointments would then be sent out once dates were finalised.

RESOLVED

That dates be circulated and agreed by the Partnership following this meeting.

## 8 JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY - CONSULTATION RESPONSES

Consideration was given to a report by Matthew Michell, Lincolnshire County Council, which presented the feedback received during the consultation carried out for the Joint Municipal Waste Management Strategy (JMWMS).

The Partnership was advised that 150 responses had been received in total, including formal responses from each partner authority. It was noted that the response from East Lindsey had been circulated separately.

It was noted that every detail from each had not been included, but themes had been summarised. Members were advised that if there anything that had not been reflected in the revision of the Strategy, it could still be incorporated. It was noted that the full text of each response could be circulated to members, but members were asked to keep the information contained within the responses internal due to data protection considerations.

It was reported that 89% of the responses either agreed or strongly agreed with the vision set out in the Strategy, and 75% agreed or strongly agreed that the objectives could achieve the vision. It was noted that whilst there were a lot of supportive comments, there were some comments which indicated a need for the objectives to be more strongly worded.

Some of the main comments referred to the strategy being good as it was but that it did not have enough specific actions. However, Partners were advised that an action plan would be produced and was being worked on by the Officer Working Group.

Other things which were highlighted for consideration included carbon management, review of Household Waste Recycling Centre (HWRC) services as well as a need for a strong communications message. It was noted that these would be included as part of the action plan.

It was highlighted that the consultation responses indicated a divided opinion on food waste collection with an almost 50/50 split on whether it was thought a separate food waste collection would be a good idea. It was suggested whether if residents were aware food waste would be collected on a weekly basis, if this would alleviate some of the issues highlighted such as risk of infection or smells.

Members were advised that the Strategy should be ready to go to the individual partners for approval in the autumn.

The Chairman expressed his thanks to the members of the public who had taken the time to respond, as well as all districts for providing a response as an authority, as well as all comments received from members. It was commented that the engagement and feedback received had been excellent and would be incorporated into the final version of the Strategy.

It was commented that it was pleasing to see that the Partnership had moved on from working with the 'blank sheet of paper', and it was always useful to have a wide range of views, especially as the input had been that the vision was mainly going in the right direction. Now there was a need to focus on the issues which had been raised.

The Chairman commented that he was surprised by some of the negative comments in relation to food waste collection, but it showed there was a requirement to carry on with education around this area.

RESOLVED

1. That the Lincolnshire Waste Partnership note the Joint Municipal Waste Management Strategy consultation feedback included as Appendix B to the report.
2. That the Lincolnshire Waste Partnership approve that the draft Joint Municipal Waste Management Strategy be updated in line with the recommendations in the report.
3. That each partner authority provide, through the Officer Working Group, ongoing support and feedback to the Joint Municipal Waste Management Strategy revision and Action Plan development.

9 WASTE AND RECYCLING ACTION PROGRAMME (WRAP) REPORT INTO GREATER CONSISTENCY IN HOUSEHOLD WASTE RECYCLING FOR LINCOLNSHIRE

The Lincolnshire Waste Partnership received a report which provided the opportunity to consider the final report from WRAP (Waste and Resource Action programme) into greater consistency in household waste recycling for Lincolnshire. It was reported that this report had been produced following agreement by the Lincolnshire Waste Partnership to bid for funding to enable analysis of the current situation in Lincolnshire to be carried out. The bid was successful and environmental consultants Ricardo were appointed to undertake the work.

Members were reminded that the aim of the work was to explore options for the member authorities of the LWP with the overall aim of increasing household waste recycling and composting percentages; reducing contamination in recycling; reducing residual household waste; and maximising efficiencies. Data was submitted by all partner authorities and some modelling and benchmarking against other authorities took place.

The Partnership received a presentation from Mike Gardner from WRAP on the outcomes of the analysis set out in the report, which provided members with further information in relation to the following areas:

- Options modelled in Stage 1
- Projected recycling rates for each authority, demonstrating the impact of each of the modelled Options
- Whole system cost for each of the modelled options
- Stage 2: scenarios assessed in the second stage of the project
- Details of Scenario D (option 1a with 3 weekly residual)
- Recycling rate increases
- Gross collection costs for each Stage 2 scenario
- Gross WDA costs for each Stage 2 scenario apportioned to each WDA
- Whole system cost for each scenario
- Food on pod based vehicles with residual collected on a three weekly cycle (SK only)
- Results for SK bespoke option – 3 week residual and food on pods

- Conclusions
- Conclusions – other considerations
- Issues for discussion

It was noted that report summarised the key findings and was a reflection of a single point in time, and where the authorities would be in five years' time would be different.

It was noted that at the time of the meeting, SKDC only had five weeks' of data for the food waste trial, and six months' into the trial, the data would be better placed to see whether collection rates were below or above average.

It was suggested that the discussion on this item should be deferred until the end of the meeting, as there was the possibility that commercially sensitive information would be disclosed during the discussion.

#### RESOLVED

That discussion of this report be deferred until the end of the meeting where the Partnership would be able to vote to exclude the press and public.

#### 10 OFFICER WORKING GROUP - WORK PROGRAMME PROJECT PROGRESS REPORT JUNE 2018

Consideration was given to report which provided the Partnership with the opportunity to discuss the delivery of five projects identified by the Officer Working Group and the prioritisation which had been assigned to each.

It was noted that the five projects were as follows:

1. Joint Municipal Waste Management Strategy (JMWMS) Action Plan (September 2018)
2. Strategic Review of Kerbside Mixed Dry Recycling Collection and Disposal Arrangements (September 2018)
3. Food Waste Trial (July 2018)
4. Strategic Review of Optimum Option for Waste Collection and Disposal Arrangements in Lincolnshire (March 2019)
5. Assessment of High Energy Business Users in Lincolnshire (September 2018)

Members were provided with the opportunity to ask questions to the officers present in relation to the information contained within the report and some of the points raised during discussion included the following:

- It was thought that dropping the priority of the 'blank sheet of paper' exercise would be detrimental, and it was suggested it should be a relatively straight forward paper exercise. One member commented that they would not be able to support the action plan unless this exercise had been carried out. It was suggested that there could be a danger of discovering a better way to do something after other methods had already been implemented.
- It was suggested that a compromise may be that the Officer Working Group was resourced better so that the 'blank page' exercise could be carried out.

- It was commented that North Kesteven District Council had committed an extra officer to this process, and it was suggested that authorities look at what they were able to provide to this process. It had been discussed at Chief Executive and Leaders meetings so they were aware of the issues faced in relation to the future of waste collection. Councillor Wright (NKDC) offered to e-mail all of the leaders to ask if they were able to commit additional resources for addressing these issues.
- The Chairman advised that the County Council would commit what it could.
- The initial work had suggested that communications support and project support could be needed. It was not anticipated that this work would need large amounts of funding.
- It was suggested that if this work was properly resourced, the 'blank paper exercise' could be carried out as part of the action plan work.

#### RESOLVED

That Partners agree to try and find resources as necessary to deliver the work streams identified.

#### 11 FOOD WASTE TRIAL UPDATE

Consideration was given to a report which provided the Partnership with information in relation to the year-long trial collection of food waste which was underway in South Kesteven. It was noted that the trial had commenced on 4<sup>th</sup> June 2018 and at the time of the meeting was in its fifth week.

Members were advised, that as of the date of the meeting, just over 30 tonnes of food waste had been collected from those properties taking part. This was currently above the national average collection rate. It was expected that the amount collected would drop off after a few weeks after people empty their cupboards of out of date food. It was noted that the 85% participation rate was very pleasing.

Members were provided with the opportunity to ask questions to the officers present in relation to the information contained within the report and some of the points raised during discussion included the following:

- The first principal in relation to waste collection was waste reduction.
- It was noted that the decision was taken to supply bags for the caddies, but consultation with the facility at Hemswell was undertaken, and their recommendation was followed.
- It was commented that there was a need to remove obstacles from people being able to recycle.
- It was noted that caddies could also be lined with newspaper or kitchen towel.
- Members were advised that issuing paper sacks was looked at, but they were 5/6 times more expensive than the bags which were selected for use during the trial. There was a need to be realistic in what the authority was willing to spend. However, it was acknowledged that the bag was an important aspect of separate food waste collections and so the thickness of the bag would be considered.

- One member commented that the caddies could also be used without any bag at all, they just needed to be rinsed out with water after emptying.

RESOLVED

That the Lincolnshire Waste Partnership note the initial positive response to the trial.

12 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

That in accordance with section 100(A) (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the consideration of the following agenda item on the grounds that if they were present there could be a disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

13 WASTE AND RECYCLING ACTION PROGRAMME (WRAP) REPORT INTO GREATER CONSISTENCY IN HOUSEHOLD WASTE RECYCLING IN LINCOLNSHIRE

Consideration of the WRAP report into Greater Consistency in Household Waste Recycling for Lincolnshire continued and a detailed discussion ensued regarding some of the modelling options set out in the report.

A number of questions from partner authorities were asked and answered.

RESOLVED

That WRAP work with the Officer Working Group to develop a scope for further work and then submit to the Lincolnshire Waste Partnership for approval.

The meeting closed at 1.25 pm



## LINCOLNSHIRE WASTE PARTNERSHIP 10 SEPTEMBER 2018

### **PRESENT: COUNCILLOR E J POLL ((LINCOLNSHIRE COUNTY COUNCIL)) (CHAIRMAN)**

Councillor David Brown	(Boston Borough Council)
Councillor Mrs Sandra Harrison	(East Lindsey District Council)
Victoria Burgess	(East Lindsey District Council)
Councillor Fay Smith	(City of Lincoln Council)
Steve Bird	(City of Lincoln Council)
Councillor Richard Wright	(North Kesteven District Council)
David Steels	(North Kesteven District Council)
Councillor Roger Gambba-Jones (Vice-Chairman)	(South Holland District Council)
Charlotte Paine	(South Holland District Council)
Emily Spicer	South Holland District Council
Councillor Dr Peter Moseley	(South Kesteven District Council)
Ian Yates	(South Kesteven District Council)
Keith Rowe	South Kesteven District Council
Councillor Jeff Summers	(West Lindsey District Council)
Ady Selby	(West Lindsey District Council)
Sean Kent	Environment and Economy
Councillor Daniel McNally	(Lincolnshire County Council)
Matthew Michell	(Lincolnshire County Council)
Rachel Wilson	(Lincolnshire County Council)
Ian Taylor	(Lincolnshire County Council)

#### 14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor P Burley (North Kesteven District Council) and the Environment Agency.

#### 15 DECLARATION OF INTERESTS

There were no declarations of interest at this point in the meeting.

#### 16 PARTNER UPDATES

There were no partner updates.

**17 JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY -REVISED  
DRAFT**

The Lincolnshire Waste Partnership received a report by Matthew Michell, Senior Commissioning Officer (Waste) which provided the opportunity to consider the Revised Draft of the Joint Municipal Waste Management Strategy (JMWMS).

It was reported that the Partnership had received at its July meeting, a report which summarised the feedback received on the Consultation Draft of the JMWMS. At this point the LWP approved the revision of the JMWMS as proposed in the report presented to them. Consequently, it was now proposed that the LWP endorse the version presented at this meeting, subject to any final agreed amendments as ready to be presented to each LWP partner council for formal adoption.

Partners were invited to make comment on the draft Joint Municipal Waste Management Strategy presented to them, and some of the comments made included the following:

- West Lindsey commented that it was a good strategy, and saw no problems with it as it did not commit the council to anything financially, just to a direction and way forward for waste management in the future.
- Concerns were raised regarding the wording of Objective 3, which stated "To introduce separate food waste collections where technically, environmentally and economically practicable" as it was felt that the change from 'To consider.....' to 'To introduce.....' would have significant implications for the district councils. It was noted that this objective had been amended as there had been feedback that the objectives were not strong enough. However, following discussion there was no objection to the wording being slightly amended to read "To consider the introduction of separate food waste collections where technically, environmentally and economically practicable".
- Members were advised that there would be an exercise to determine where it would be suitable to carry out separate food waste collections and whether there would be any negative consequences.
- It was commented that South Kesteven District Council was fully involved with the food waste trial and was committed to getting the right answer for the Partnership as a whole.
- It was commented that there was a need to make definitive statements as part of this Strategy in order to be able to ask the public to get behind it and support it.
- It was noted that food waste collection was being looked at by central government, and there was a need for Lincolnshire to be ahead of the game in the event that the separate collection of food waste was required. It was acknowledged that costs could escalate, but if the Partnership started looking at the issue sooner rather than later ways to bring the costs down and make them bearable could be found. It was unlikely that there would be any additional funding from central government to implement food waste collection.
- It was felt that there needed to be more emphasis on innovation as a thread throughout the strategy and this would be fundamental to how things were done in the future. However, the general consensus was that innovation already featured in various places, and would be considered in developing and implementing the Action Plan.

The following amendments were requested:

- P.32 – remove the reference to South Holland District Council green waste collections being a "pilot" – this had now been introduced as an ongoing service.
- P.39 – replace references to Mid UK with 'current contractor' as the contract was due to end before the Strategy would be refreshed.
- P.33 – that South Kesteven District Council be added in to the list of those collecting commercial waste.
- P.7 – suggested that more detail be included in the 'getting our message across' section to state why the objectives were important. It was also noted that this would be further expanded in Chapter 7, and would be cross referenced.
- The front cover – it was noted that the photos would be updated, and would include a bin with the new recycling sticker attached.
- The Chairman and Vice-Chairman would also be added some wording as the Foreword to the document.
- In section 5.4.2 (Table 5-13) that data would be updated to 2017/18
- In section 5.6 (Table 5-21) that data would be updated to 2017/18 provided all partners provided it in time for inclusion.
- Following feedback received prior to the meeting, the Action Plan (As shown in Appendix D of the JMWMS) would be edited to redact any references to named individuals.

RESOLVED

That the Lincolnshire Waste Partnership endorse the Joint Municipal Waste Management Strategy as presented, subject to the following:

1. That Objective 3 be amended to read: "To consider the introduction of separate food waste collections where technically, environmentally and economically practicable"
2. That the amendments listed above be incorporated into the document.

The meeting closed at 11.05 am

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# Agenda Item 6



**LINCOLNSHIRE WASTE PARTNERSHIP**

**7 MARCH 2019**

<b>SUBJECT :</b>	<b>Terms of Reference</b>
<b>REPORT BY:</b>	<b>CHAIRMAN OF THE LINCOLNSHIRE WASTE PARTNERSHIP</b>
<b>CONTACT NO:</b>	<b>01522 552089</b>

## **BACKGROUND INFORMATION**

At the meeting held on 2 March 2017, the Lincolnshire Waste Partnership approved a revised Terms of Reference. Paragraph 16 stated that "The Lincolnshire Waste Partnership will biannually review its governance and the Terms of Reference in the spirit of robust self-assessment and identify where/if changes are appropriate in order to permit the partnership to better meet its main roles."

The Terms of Reference are therefore now due for review and are attached at Appendix A.

## **RECOMMENDATIONS**

That the Terms of Reference for the Lincolnshire Waste Partnership be discussed and any amendments agreed.

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## LINCOLNSHIRE WASTE PARTNERSHIP

### TERMS OF REFERENCE

Updated March 2017

1. The main roles of the Lincolnshire Waste Partnership shall be to:
  - a. To focus all Stakeholders on the delivery of the objectives set out in an agreed Joint Municipal Waste Strategy.
  - b. Monitor performance against the objectives set out in the agreed waste strategy
  - c. To provide a mechanism through which to assess the impacts of change on all stakeholders in the control and management of waste, be that residents, business, or other third parties, are fully considered before individual decisions are taken.
  - d. To ensure close communication between partners, and consistent messages to Stakeholders.
  - e. To agree a Lincolnshire position in respect of national waste management issues, and to lobby in support of this position when required.
  - f. To provide a framework for sharing and learning
  - g. To establish a culture with values in support of the agreed waste strategy.
  - h. By way of a clear voting structure, make clear the majority view of the Partnership, so that all partners can determine their own authority's actions in that context.
2. The Lincolnshire Waste Partnership shall be comprised of one member and one officer from each Council outlined below; but each Local Authority shall have only one vote.
  - a. Boston Borough Council
  - b. City of Lincoln Council
  - c. East Lindsey District Council
  - d. Lincolnshire County Council
  - e. North Kesteven District Council
  - f. South Holland District Council
  - g. South Kesteven District Council
  - h. West Lindsey District Council
3. The Council member from each authority may represent that council, regardless of its structure, but they must be authorised to represent the views of that authority as a whole, such that the group may take it that any view they express individually shall represent the position of the authority, unless caveated appropriately for the record.
4. Substitutes for councillors are permitted. Where a Councillor cannot attend, a councillor substitute must be provided in order to have voting rights. An authority may make their views known through their attending officer, but they will not be able to cast a vote on behalf of an absent councillor.
5. A representative from the Environment Agency shall be invited to attend the Lincolnshire Waste Partnership meeting as observer, and to provide technical guidance.
6. Members of the partnership shall be required to:

- Attend meetings prepared and briefed
  - Act in support of clause 1 of the ToR
  - Act in a supportive manner to colleagues of the partnership
  - Challenge constructively
  - Declare any concerns on issues, stating how they would wish to see them resolved
  - Respect confidences
7. Membership of the partnership is open to any neighbouring authority where, by majority vote, the partnership feel it would be of benefit.
  8. The quorum for the Lincolnshire Waste Partnership shall be five elected members.
  9. A Chairman and Vice Chairman shall be elected on an annual basis, rotated between a Lincolnshire County Council Member and a District Council Member. Where there is no opposition, the Chairman's and Vice Chairman's terms of office may be extended so that they serve for a second continuous year in their respective posts.
  10. The Vice-Chairman will succeed the Chairman when the term of office expires.
  11. The Lincolnshire Waste Partnership can set up working parties to look at and report back on particular issues. The working parties will, where appropriate, include individuals drawn from outside the Partnership.
  12. Lincolnshire County Council will provide Secretariat support for the Partnership, and minutes will be distributed not later than three weeks after each meeting.
  13. The Partnership shall meet on a quarterly basis, with additional meetings being held as necessary. All meetings for the year ahead shall be diaried at the start of the Municipal Year.
  14. The Annual General Meeting of the Lincolnshire Waste Partnership will be the first scheduled meeting after the AGM of Lincolnshire County Council. The Chairman and Vice-Chairman for the forthcoming year will be elected at this meeting.
  15. The Partnership will be supported by the Lincolnshire Waste Partnership Officer Working Group which will meet not less frequently than four weeks before and four weeks after a meeting of the Partnership, and these meetings will be diaried for the year ahead.
  16. The Lincolnshire Waste Partnership will biannually review its governance and the Terms of Reference in the spirit of robust self-assessment and identify where/if changes are appropriate in order to permit the partnership to better meet its main roles.
  17. Provisions of the Local Government Access to Information Act 1985 shall be applied to meetings of the Partnership and consequently, meetings shall be open to the public and press, except when matters relating to confidential and exempt information, as defined in the Act, are likely to be disclosed.

Amended March 2017

Lincolnshire Waste Partnership  
Food Waste Collection Pilot

Update – Month 8 of 12



# Rationale

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## Nationally

- Government policy
- Fall in recycling levels
- Public perceptions

## Locally

- Capacity at EfW facility
- Contamination of dry recyclables
- Gauge public acceptance



# Objectives

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To assess

- the amount of food waste that can be collected on a weekly basis
- the impact on the different waste streams i.e. residual and recycling
- the impact on recycling rates
- the impact on the volume of residual waste sent to the EfW facility
- the levels of participation and customer acceptance
- the collection costs



# Methodology

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## Collection

- Selected representative waste collection round (rural/urban)
- 4260 households issued with kerbside and kitchen caddies with liners
- Utilising refuse collection vehicle with food pod and 1 additional operative
- Continued with alternate fortnightly co-mingled dry recyclables and residual with food waste collected weekly
- Weight data collected for each waste stream
- 'Set out' rate of caddies logged on in cab device
- Independent recyclables contamination surveys



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## Publicity

- Four page information pack delivered with food waste containers
- Direct mailed letter to pilot area households
- Drop in sessions
- Engagement with Members and Parish Councils
- Press releases
- Website FAQs and information
- Extensive coverage by BBC radio and television

## Disposal

- Food waste tipped into skip at existing transfer station
- Transported to Hemswell Cliff anaerobic digestion plant

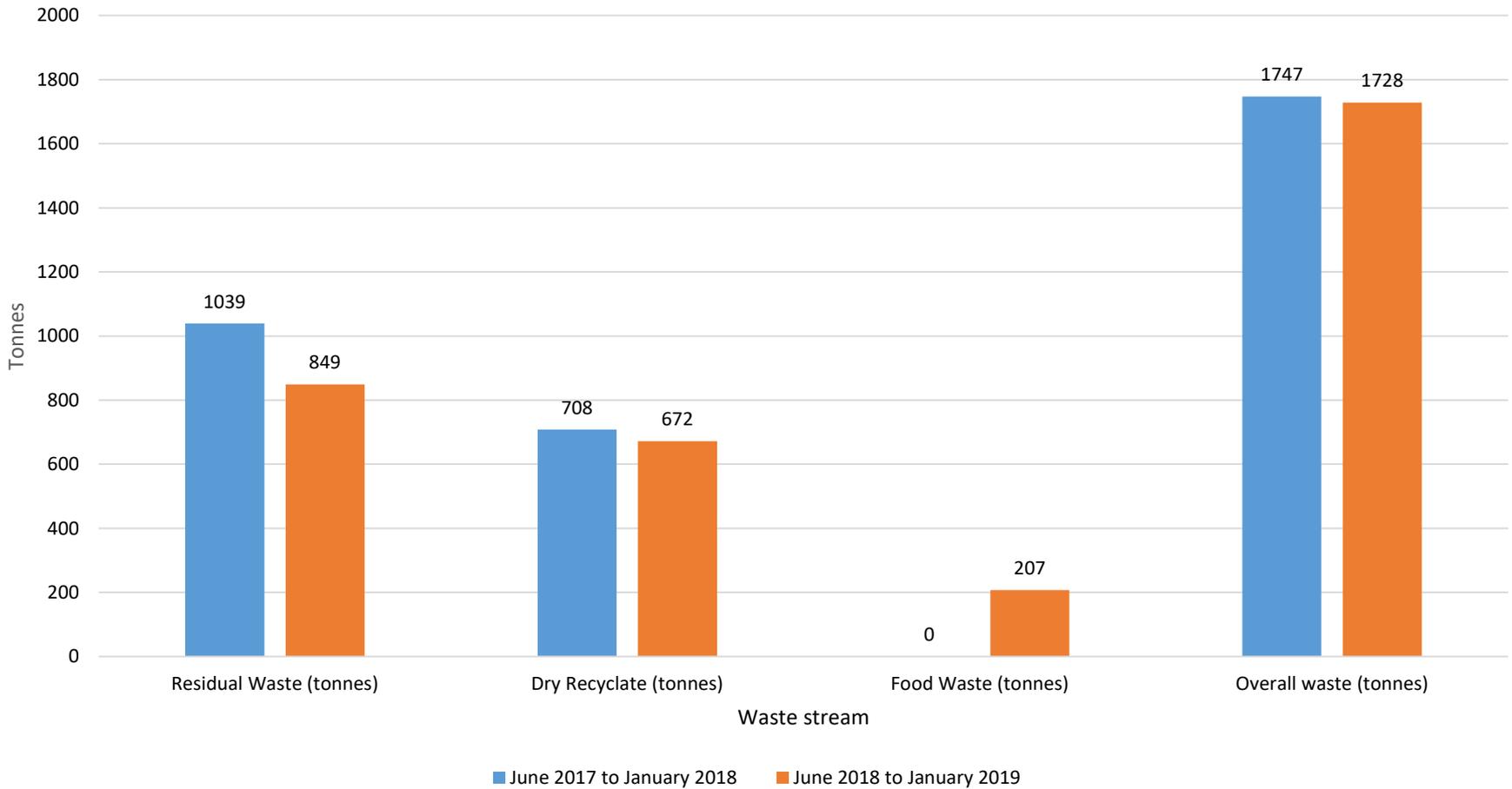


# Interim Results – Month 8

## Pre trial and current waste streams by weight

	<b>Residual Waste (tonnes)</b>	<b>Dry Recyclables (tonnes)</b>	<b>Food Waste (tonnes)</b>	<b>Overall Waste (tonnes)</b>
<b>June 2017 to January 2018</b>	1039	708	0	1747
<b>June 2018 to January 2019</b>	849	672	207	1728
<b>Change</b>	-190 (-18.3%)	-36 (-5.1%)	+207	-19 (-1.1%)

## Pre-Trial and Current Waste Streams



# Food Waste Container 'Set Out' Rate and Average Weekly Food Weight

	<b>% Caddies 'Set Out'</b>	<b>Average Weekly Food Weight Per Household (kg)</b>
<b>June 2018</b>	85.3	1.76
<b>July 2018</b>	84.9	1.65
<b>August 2018</b>	86.0	1.71
<b>September 2018</b>	87.1	1.59
<b>October 2018</b>	77.6	1.86
<b>November 2018</b>	79.2	1.80
<b>December 2018</b>	82.2	1.68
<b>January 2019</b>	80.9	1.99



# Dry Recyclable Contamination Rates

	<b>% Contamination Pilot Area</b>	<b>% Contamination South Kesteven</b>
<b>May 2018</b>	18	31.93
<b>June 2018</b>	26.07	32.67
<b>July 2018</b>	24.83	31.4
<b>August 2018</b>	14.67	29.67
<b>September 2018</b>	12.63	30.41
<b>November 2018</b>	13.01	33.54

# Interim Conclusions

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- 206 tonnes of food waste was collected
- Food waste is approximately 12% of the waste stream
- Overall waste decreased by 1.1%
- Residual waste decreased by 18.3%
- Dry recyclables decreased by 5.1%
- Overall recycling increased by 10.4% from 40.4% to 50.9%
- Levels of contamination reduced



# Next Steps

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- Conclude the 12 month pilot
- Undertake surveys of participants and non participants in pilot area
- Undertake detailed analysis of evidence
- Produce detailed evaluation report
- Consider potential for pilot extension



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# Agenda Item 10



**LINCOLNSHIRE WASTE PARTNERSHIP**

**7 March 2019**

<b>SUBJECT :</b>	<b>Waste Strategy for Lincolnshire and National Resources &amp; Waste Strategy</b>
<b>REPORT BY:</b>	<b>MATTHEW MICHELL LCC SENIOR COMMISSIONING OFFICER (WASTE)</b>
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## **BACKGROUND INFORMATION**

This report summarises the contents, with regard to municipal waste, of the new Resources and Waste Strategy for England. Given that elected members have already been briefed on this subject by their own officers, this report focuses on the synergies between that national Strategy and the recently-adopted Joint Municipal Waste Management Strategy (JMWMS) for Lincolnshire.

The report also sets out how the objectives of those strategies are beginning to be enacted through the emerging JMWMS Action Plan, as well as how the Lincolnshire Waste Partnership (LWP) can be involved in the consultations promised in the national Strategy.

## **DISCUSSIONS**

Following nearly two years of work, as of January 2019 the new JMWMS has been formally adopted by all eight of the LWP's partner councils.

Meanwhile, Defra were working on a Resources and Waste Strategy for England, and that was published on 18th December 2018. Consideration had been given to postponing the preparation of the Lincolnshire JMWMS so that the contents of the national Strategy could be fully taken into account. However, it was decided that this would unduly delay the final adoption of the JMWMS, particularly as many of the themes of the national Strategy have been reasonably clear for some time. This approach has proven to be justified as there are many synergies between the two Strategies.

The main links and synergies between the documents are as follows.

National R&WS	Lincolnshire JMWMS
<b>Opening "Case for Action" and throughout</b>	
Multiple consultations planned. <i>e.g. Introduction (page 7)</i>	We want to lobby national government <i>e.g. Notes on Objective 4 (page 48)</i>
Promoting a circular economy. <i>e.g. Introduction (page 7)</i>	We want to promote this. <i>e.g. Section 3.1 (page 12)</i>
<b>Chapter 3 – Recovering resources and managing waste</b>	
Better quantity and quality in recycling. <i>Section 3.1 (page 68)</i>	<b>Objective 1</b> – To improve the quality and therefore commercial value of our recycling stream. <b>Action Plan</b> – Strategic Review of Kerbside MDR... (Stream 1)
Consistent dry recycling collections. <i>Section 3.1.1 (page 68)</i>	<b>Objective 2</b> – To move towards a common set of recycling materials. <b>Action Plan</b> – Strategic Review of Kerbside MDR... (Stream 1)
Separate food waste collections. <i>Section 3.1.2 (page 70)</i>	<b>Objective 3</b> – To consider the introduction of separate food waste collections... <b>Action Plan</b> – Food Waste Trial (Stream 2) <b>Action Plan</b> – Location of additional processing/disposal sites. (Stream 4)
Better partnership working between councils. <i>Section 3.1.4 (page 73)</i>	<b>Objective 9</b> – To regularly review the LWP governance model... <b>Action Plan</b> – Strategic Review of Options for Continuous Improvement... (Stream 3)
Amending recycling credit system. <i>Section 3.1.5 (page 74)</i>	<b>Section 7.2.1</b> – "finding innovative ways to fairly distribute costs and savings..." <b>Action Plan</b> – Strategic Review of Options for Continuous Improvement... (Stream 3)
Reviewing HWRC provision. <i>Section 3.1.6 (page 74)</i>	<b>Action Plan</b> – Review of the Household Waste Recycling Centres. (Action 1.11)
Need For new facilities (e.g. AD). <i>Section 3.2.2 (page 78)</i>	<b>Objective 8</b> – To make an objective assessment of what further waste processing/disposal capacity is required and, as necessary, secure appropriate capacity. <b>Action Plan</b> – Location of additional processing/disposal sites. (Stream 4)
<b>Chapter 7 – Research and innovation</b>	
Support for innovation. <i>Section 7.1 (page 124)</i>	<b>Objective 10</b> – To consider appropriate innovative solutions... <b>Action Plan</b> – Strategic Review of Options for Continuous Improvement... (Stream 3)

<b>Chapter 8 – Measuring progress: data, monitoring and evaluation</b>	
Move away from weight-based targets. <i>Section 8.1.2 (page 136)</i>	<b>Objective 6</b> – To find the most appropriate ways to measure our environmental performance, and set appropriate targets. <b>Action Plan</b> – Choosing performance indicators appropriate to measure environmental performance. (Stream 5)
Use "carbon accounting". <i>Section 8.1.2 (page 136)</i>	<b>Objective 7</b> – To seek to reduce our carbon footprint. <b>Action Plan</b> – Choosing performance indicators appropriate to measure environmental performance. (Stream 5)
Monitor composition of residual waste. <i>Section 8.1.6 (page 137)</i>	<b>Section 5.3.2</b> – LWP-wide sampling undertaken in 2017.
List of proposed new performance indicators. <i>Section 8.2 (page 138)</i>	<b>Objective 6</b> – To find the most appropriate ways to measure our environmental performance, and set appropriate targets. <b>Action Plan</b> – Choosing performance indicators appropriate to measure environmental performance. (Stream 5)

Whilst noting that the objectives of the two Strategies are broadly aligned, it is also clear that there are specific elements of the national Strategy which need to be taken account of in enacting the JMWMS through its accompanying Action Plan. These include the following which could change the quantity and composition of the waste which we need to handle, as well as the budget available to do so:

- A proposed deposit return scheme for drinks containers,
- "Ensuring a consistent set of dry recyclable materials is collected from all households and businesses",
- "Ensuring that producers pay the full net costs of managing packaging waste at end of life",
- Measures to reduce waste, particularly food and packaging, and
- Promoting higher recycled content in packaging.

A recurring theme throughout the national Strategy is that the government commit themselves to undertaking consultations on many of the key elements. These will give the LWP the opportunity to lobby for policies which align with and support the strategic objectives set out in the JMWMS.

Four of these consultations have already begun. They each close either on 12th or 13th May 2019.

- Consistency in Household and Business Recycling Collections – includes:
  - A core set of materials for recycling,
  - Free garden waste collections,
  - Separate food waste collections,
  - Non-binding performance indicators for local authorities,
  - Alternatives to weight based metrics;
- Reforming the UK Packaging Producer Responsibility System;

- Introducing a Deposit Return Scheme (DRS) for England, Wales and Northern Ireland; and
- Plastic Packaging Tax.

## **OPTIONS**

Ideally, the LWP should respond to all relevant consultations arising from the Resources & Waste Strategy for England. The LWP could decide, possibly separately for each consultation depending on the theme, to submit:

1. A combined response agreed by the LWP;
2. A separate response by some or all of the partner authorities; or
3. Both of the above.

## **RECOMMENDATIONS**

1. That Lincolnshire Waste Partnership note the common themes of the respective Lincolnshire and national strategies, and ensures that these are considered in the ongoing delivery of the strategic objectives through the Joint Municipal Waste Management Strategy Action Plan.
2. That the Lincolnshire Waste Partnership responds to all relevant consultations arising from the Resources & Waste Strategy for England.
3. That any Lincolnshire Waste Partnership partner authority making their own separate consultation response to address local issues considers how to align that response with the joint Lincolnshire Waste Partnership submission.